



Florida Agriculture in the Classroom, Inc.

AGRICULTURE KEEPS FLORIDA GREEN

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www.agtag.org

Florida Agriculture in the Classroom, Inc. 2010 Volunteer Grants

State, regional and local agricultural education programs are important to the success of Florida Agriculture in the Classroom, Inc. To help support its network of agricultural volunteers, agricultural organizations and agri-science teachers, Florida Ag in the Classroom is pleased to announce it will offer Volunteer Grants for 2010.

Statement of Intent

Florida Agriculture in the Classroom, Inc.'s Volunteer Grant program strives to fund projects that teach Florida school children about the importance of agriculture and introduce them to agricultural producers and representatives in their areas.

Timeline

Proposals due to the FAITC office ... Friday March 12, 2010
Announcement of awards ... April 2010 by email
Progress report due to the FAITC office ... Friday Dec. 10, 2010
All funds encumbered and Final Report due ... Wednesday June 30, 2011

Eligible Applicants

Agricultural non-profit organizations based in Florida that are interested in educating Florida students about Florida agriculture. Agri-science teachers who wish to expand agriculture beyond their classrooms are eligible for volunteer grants.

Grant Requirements

- Must have direct contact with Florida students in pre-kindergarten through 12th grade.
- Must expand an existing program or create a new program. (Not to replace existing funding.)
- Must include monetary and in-kind matching contributions.
- Use of Florida Ag in the Classroom curricula and/or materials is encouraged and should be mentioned in the application and in the final report.
- Must include involvement of at least one local farmer or agriculture industry representative as a speaker or project helper.
- Must give students participating in the grant project pre- and post-tests, and include the results of these tests in the final report. If needed, Florida Ag in the Classroom can provide pre- and post-tests.

Funding Guidelines

- Grants will be awarded in amounts up to \$2,500.
- Grant projects awarded \$1,000 or more may re-apply up to three times consecutively.
- Grant money can not be used for transportation.
- Grant money can not be used for clothing, promotional items or giveaway items.

- Grant money can not be used for consumables unless the food items are an integral part of the lesson plan and the end product.
- Grant checks will be made payable to an organization, not an individual.
- Grant checks not cashed within 60 days after receipt will become null and void.
- Half the money is paid up front. The other half is paid when the Final Report is submitted.

Judging Criteria

Points	Criteria
25	Demonstrates ability to increase student understanding of Florida agriculture
25	Demonstrates innovative programs that serve new or continuing audiences more effectively and efficiently and/or addresses new issues facing Florida agriculture.
15	Increases agricultural awareness.
15	Includes a statement of need.
10	Shows extent of use of Florida Ag in the Classroom curricula and materials.
5	Includes a budget and budget justification.
5	Includes time line and logistics.

Management and Reporting

- Half of the grant money is paid when the First Half of Funds form is submitted and the other half is paid when the project is completed and the Final Report is submitted.
- Brief (less than one page) summary of project progress is due Friday Dec. 10, 2010.
- Florida Ag in the Classroom must receive copies of all related materials in a printable format.
- The final report must include original receipts and a spreadsheet of expenses and in-kind contributions. (Florida Ag in the Classroom can provide a spreadsheet upon request.)
- The final report should include the number of students actually reached and the results of the pre- and post-tests. Please include photos.
- The final report is due by Wednesday June 30, 2011.

Format for Proposals

1. Must be typed on 8 ½ inch by 11 inch white paper in at least 12-point type and double spaced. (Proposals can be typed directly on the application provided or that form can be duplicated in a word processing program.)
2. Should be limited to the two-page application form, and provide a thorough explanation of implementation and evaluation of the project.
3. Include an attachment with a detailed budget, and in-kind contributions in spreadsheet form.
4. Include a time line.
5. Include a title page that lists the project's name and the contact person's name, address, phone number and email address.
6. Submit six copies of the proposal. Failure to submit the required number of copies will result in automatic disqualification.

Proposal Submission

The deadline for submitting grant proposals to the Florida Ag in the Classroom office is Friday March 12, 2010. (Proposals must be postmarked on or before March 12, 2010.)

Completed proposals should be mailed to:

Florida Agriculture in the Classroom
 Building 440 Mowry Road
 P.O. Box 110015

Gainesville, FL 32611-0015

Attention: Lisa Gaskalla

Questions: Contact Lisa Gaskalla by calling (352) 846-1391 or emailing gaskalla@ufl.edu Also, you can visit www.agtag.org

**REQUEST FOR FUNDING
APPLICATION FORM
FLORIDA AGRICULTURE IN THE CLASSROOM, INC.
2010 Volunteer Grant Awards Program**

Title of Project:

Contact person and organization:

Contact person and organization address:

Contact phone: ()

Email Address (Required):

Amount requested: \$

Counties impacted by project:

Purpose of project:

Description of project:

Description of how Florida Ag in the Classroom curricula and materials will be used:

Description of how a local farmer(s) or industry representative(s) will participate:

Number of youth served:

Ages/grade levels of youth
served:

Projected outcomes and measurable impact:

Statement of need for this project:

Is this an existing project: Yes No

Has this project received FAITC grant money before: Yes No

If yes, specifically identify how the requested funds will improve or expand your current program.